



# Broadmoor Community Services

## ILS & SLS SERVICES

Position: Independent Living / Community Support Instructor

Supervisor: Program Director / Program Supervisor

Independent Living Services provides 1:1 life skills training to individuals with intellectual and developmental disabilities who wish to learn skills access the community more independently. The frequency and type of instruction is determined following assessment of each individual's needs and preference of services.

**DUTIES AND RESPONSIBILITIES:** (May not include all of the following nor do all of the listed examples include all duties & responsibilities which may be required of the position)

1. Provide life skills instruction as defined in individualized goals, with the purpose of maintaining and/or enhancing independent functioning in the community.
2. Instruct life skills instruction in individual's home and/or natural learning environment.
3. Instruct and/or assist individual with managing their health and medical needs, including but not limited to doctors' appointments, etc.
4. In accordance with Title 17 Regulations, provide on-going tracking and analysis of individual's progress via required documentation, reports, living skills assessments, etc.
5. Participate in ID Team process and assist with developing person-centered support plan
6. Coordinate with program supervisor and circle of support to facilitate needs and goals.
7. Act as an advocate for the individuals we serve and encourage self-advocacy for the individual to advocate for themselves.
8. Attend trainings and staff meetings as assigned.
9. Perform duties and responsibilities in accordance with Broadmoor Community Services policies and procedures.
10. Other duties as assigned by supervisor/director.

**REQUIREMENTS:**

1. Ability to work independently and within a team.
2. Ability to multi-task and prioritize. Organization is a must!
3. Proficient written and verbal communication skills.
4. Ability to attend staff trainings and be CPR certified upon employment.
5. Department of Justice clearance, fingerprinting, pre-employment Physical & TB.
6. Willingness to provide compassionate care to the developmental disabled population.